



**uniting  
church**  
in Australia,  
Synod NSW & ACT

## YOUR PERSONAL INFORMATION

This Privacy Notification Statement is from The Uniting Church in Australia, Synod of New South Wales and the ACT (“the Synod”) and its various entities, organisations and congregations (“we”, “us”, “our”).

We comply with the requirements of the Australian Privacy Principles and the *Privacy Act 1988* (Cth). Our full privacy policy is available on our website at <http://nswact.uca.org.au/> or you can write to:

The Uniting Church in Australia, Synod of NSW and the ACT  
222 Pitt Street  
Sydney NSW 2000.

Our privacy officer can be contacted on [privacyofficer@nswact.uca.org.au](mailto:privacyofficer@nswact.uca.org.au)

Further details about the collection of your personal information are provided below.

APP 5 NOTICE	
<b>Who is collecting your personal information?</b>	Your personal information is being collected by The Uniting Church in Australia, Synod of New South Wales and the ACT and its various entities, organisations and congregations
<b>Collection of your personal information</b>	<p>Your personal information is being collected because you are providing your details in order to register for or be provided with goods, activities or services that we have or will provide to you or which you have enquired about.</p> <p>The information that we are collecting may include your name; mailing or street address; email address; telephone number; facsimile number; age or birth date; profession, occupation or job title. If you are paying by credit card, we will need to collect this information in order to process the payment.</p>
<b>Why do we need to collect your personal information?</b>	We need to collect, use and sometimes share your personal information with or obtain your personal information from others so that we can provide you with goods, services or information that you are enquiring about.
<b>What would happen if we do not collect your personal information?</b>	<p>You don't have to provide us with this information, but if you do not some or all of the following may happen:</p> <ul style="list-style-type: none"> <li>• we may not be able to provide the requested activities or services to you, either to the same standard or at all;</li> <li>• we may not be able to provide you with information about activities and services that you may want;</li> <li>• we may be unable to tailor the content of our websites to your preferences and your experience of our websites may not be as enjoyable or useful; or</li> <li>• we may not be able to contact you in relation to the various activities we undertake and services we provide.</li> </ul>

**APP 5 NOTICE**

<b>Who will we disclose your personal information to?</b>	<p>We may disclose your information to our employees, the various Synod organisations, contractors or service providers for the purposes of operation of our website or our operations, fulfilling requests by you, and to otherwise provide services to you including, without limitation, web hosting providers, IT systems administrators, mailing houses, couriers, payment processors, data entry service providers, electronic network administrators, debt collectors, and professional advisors such as accountants, solicitors, advisors and consultants; suppliers and other third parties with whom we have commercial relationships, for operations, marketing, and related purposes;</p> <p>We do not disclose personal information to any organisation or person outside the Synod and our various entities, organisations and congregations except as listed above unless you have authorised us to do so or we are permitted or required to do so under the <i>Privacy Act</i>.</p>
<b>Access to and correction of your personal information</b>	You can tell us at any time if you want to make any changes to or update your personal information.
<b>Privacy complaints</b>	Our privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles and how we will deal with complaints.
<b>Overseas disclosure of your personal information</b>	Your personal information will not be disclosed to any overseas recipients except in circumstances as detailed in our privacy policy. We require your consent when making any disclosures of personal or sensitive information overseas.