

## Working with Vulnerable People Check ACT

You **ARE** required to have a working with vulnerable person check if you are in any of these roles:

Ordained minister  
SRE Teacher  
Work with children as a volunteer or employee  
Pastor  
Chaplain  
Lay Church Leader (church council, elder, lay preacher, worship leader incl music and technology)  
Volunteer in service to the homeless  
Childcare worker, School teacher or principal

Apply for a WWVP Check online or in person as per the instructions on this website.

[WWVP Home \(act.gov.au\)](http://www.wwvp.gov.au), then

Attend in person at an Access Canberra Service Centre with your ID.

The outcome of the application will be one of the following:

- Positive with no restrictions (purple trim)
- Positive with restrictions (blue trim)
- Positive role –based only (aqua trim)
- Negative – cannot work in any regulated activity. (Employers are notified of negative outcomes)

Once you receive your WWVP card in the mail, send an e-copy to your Safe Church Contact person or show them the original. They will include the details on a WWVP register. Ministers must provide WWVP to the Synod Secretariat [sec@nswact.uca.org.au](mailto:sec@nswact.uca.org.au)

It is important to keep your details on your account up to date and to renew your WWVP registration before the due date. Access Canberra will continue to monitor your status until the WWVP card is due for renewal (5yrs) and the card may be revoked if you subsequently deemed to pose an unacceptable risk to a vulnerable person while engaging in a regulated activity. You and your employer will be notified if this happens, and you will stop working with vulnerable people immediately.

You are **NOT** required to have a Working with Children Check if you:

Are under 16

Do not work or volunteer with vulnerable people for more than three days in 4 weeks and 7 days in 12 months (other than an overnight camp)

Are registered under a similar law in another State or Territory and are not working or volunteering with vulnerable people for more than 28 days in 12 months

Are a close relative of the vulnerable people you work or volunteer with

Are a close relative of a vulnerable person you are volunteering with, as long as a close relative of each vulnerable person also participates (eg playgroup where parents are present)

Are a school student on work experience placement or doing practical training

Are a work colleague or team mate of a vulnerable person, or other ways participating in the same way as them

Are an employer or supervisor of a vulnerable person, unless the vulnerable person is working or volunteering in an activity they would normally need registration to do

Are working or volunteering as a police officer, an AFP appointee, a registered health professional, a lawyer, a staff member of an approved aged care provider or a financial services licensee

Will only speak to the vulnerable person by telephone or will only with a record of the vulnerable person

Are working or volunteering in a declared state of emergency